

Report for: Adults and Health Scrutiny Panel – 22 June 2023

Title: Terms of Reference and Membership 2023/24

Report

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Ward(s) affected: N/A

Report for Key/

Non-Key Decision: N/A

1. Describe the issue under consideration

1.1 This report sets out the terms of reference and membership for the Overview and Scrutiny Committee and the Scrutiny Panels for 2023/24.

2. Recommendations

2.1 The Panel is asked to:

(a) Note the terms of reference (**Appendix A**), and protocols for the Overview and Scrutiny Committee and its Panels (**Appendix B**) and non-voting co-opted Members on Scrutiny Panels (**Appendix C**);

(b) Note the policy areas/remits and membership for each Scrutiny Panel for 2023/24 (**Appendix D**).

(c) Approve the non-voting co-opted Members for the Adults & Health Scrutiny Panel for 2023/24.

3. Overview and Scrutiny Committee

3.1 As agreed by Council on 15 May 2023, the membership of the Overview and Scrutiny Committee for 2023/24 will be:

- Cllr Matt White (Chair);
- Cllr Pippa Connor (Vice-Chair);
- Cllr Makbule Gunes;
- Cllr Michelle Simmons-Safo;
- Cllr Alexandra Worrell.

3.2 The terms of reference and role of the OSC and its Panels are set out in Part Two (Article 6), Part Three (Section B) and Part Four (Section G) of the Council's

Constitution. Together, these specify key responsibilities for the Committee. This information is provided in full in **Appendix A**.

- 3.3 There is also a Protocol, outside the Constitution and provided at **Appendix B**, that sets out how the OSC is to operate.
- 3.4 In addition, there is now a draft Protocol (**Appendix C**) for non-voting co-opted scrutiny Members on scrutiny panels. The purpose of this is to ensure openness and transparency in their appointment and clarify their role.
- 3.5 Each Scrutiny Panel is entitled to appoint up to three non-voting co-optees to assist with scrutiny work. In 2022/23 the non-voting co-optees appointed to the Adults & Health Scrutiny Panel were Ali Amasyali and Helena Kania. The Panel has not received any additional applications for 2023/24. The Panel is invited to consider the reappointment of Ali Amasyali and Helena Kania as non-voting co-optee members for 2023/24.

4. Scrutiny Panels

- 4.1 Article 6 of the Constitution states the OSC shall appoint Scrutiny Panels in order to discharge the Overview and Scrutiny role.
- 4.2 The specific functions for any Scrutiny Panels established is outlined in Article 6 of the Constitution at 6.3 (b) and 6.3 (c). The procedure by which this operates is detailed in the Scrutiny Protocol:
- The OSC shall establish four standing Scrutiny Panels, to examine designated public services;
 - The OSC shall determine the terms of reference for each Scrutiny Panel;
 - If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue;
 - Areas which are not covered by the four standing Scrutiny Panels shall be the responsibility of the main OSC;
 - The Chair of each Scrutiny Panel shall be a member of the OSC, as determined by the OSC at its first meeting;
 - It is intended that each Scrutiny Panel shall be comprised of between 3 and 7 backbench or opposition members, and be politically propionate as far as possible;
 - Each Scrutiny Panel shall be entitled to appoint up to three non-voting co-optees. The Children and Young People’s Scrutiny Panel membership will include the statutory education representatives of OSC.
- 4.3 The proposed 2023/24 membership for the four Scrutiny Panels is listed below.

Scrutiny Panel	Membership
Adults and Health	Cllr Pippa Connor (Chair), Cllr Cathy Brennan, Cllr Thayahlan Iyngkaran, Cllr Mary Mason, Cllr Sean O’Donovan, Cllr Felicia Opoku, Cllr Sheila Peacock

Children and Young People	Cllr Mukbule Gunes (Chair), Cllr Anna Abela; Cllr Gina Adamou, Cllr Mark Blake, Cllr Lotte Collett, Cllr Marsha Isilar-Gosling, Cllr Sue Jameson;
Climate, Community Wellbeing and Culture	Cllr Michelle Simmons-Safo (Chair); Cllr Gina Adamou, Cllr Charles Adje, Cllr Eldridge Culverwell, Cllr Isidoros Diakides, Cllr George Dunstall, Cllr Marsha Isilar-Gosling.
Housing, Planning and Development	Cllr Alexandra Worrell (Chair); Cllr Dawn Barnes; Cllr John Bevan; Cllr Mark Blake; Cllr Holly Harrison-Mullane; Cllr Tammy Hymas; Cllr Khaled Moyeed.
All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.	

4.4 The policy areas to be covered by the four existing Scrutiny Panels are attached at **Appendix D**, together with the relevant portfolio holders for each scrutiny body.

5. Contribution to strategic outcomes

5.1 The contribution scrutiny can make to strategic outcomes will be considered as part of its routine work.

6. Statutory Officers Comments

Finance and Procurement

6.1 Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications then these will be highlighted at that time.

Legal

6.2 The Assistant Director for Corporate Governance has been consulted on the contents of this report.

6.3 Under Section 21 (6) of the Local Government Act 2000, an Overview and Scrutiny Committee has the power to appoint one or more sub-committee to discharge any of its functions. The establishment of Scrutiny Panels by the Committee falls within this power and is in accordance with the requirements of the Council's Constitution.

6.4 Scrutiny Panels are non-decision-making bodies and the work programme and any subsequent reports and recommendations that each scrutiny panel produces must be approved by the OSC. Such reports can then be referred to Cabinet or Council under agreed protocols.

Equality

6.5 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:

- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- Advance equality of opportunity between people who share those protected characteristics and people who do not;
- Foster good relations between people who share those characteristics and people who do not.

6.6 The proposals outlined in this report relate to the membership and terms of reference for the OSC and carry no direct implications for the Council's general equality duty. However, the Committee should ensure that it addresses these duties by considering them within its work programme and those of its panels, as well as individual pieces of work. This should include considering and clearly stating;

- How policy issues impact on different groups within the community, particularly those that share the nine protected characteristics;
- Whether the impact on particular groups is fair and proportionate;
- Whether there is equality of access to services and fair representation of all groups within Haringey;
- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

6.7 The Committee should ensure that equalities comments are based on evidence. Wherever possible this should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

7. Use of Appendices

Appendix A - Part Two (Article 6), Part Three (Section B), and Part Four (Section G) of the Constitution of the London Borough of Haringey.

Appendix B - Scrutiny Protocol

Appendix C - Protocol for Non-Voting Co-opted Scrutiny Members

Appendix D - Overview & Scrutiny Remits and Membership 2023/24